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30 July 1959

Director of Training

Chief, Plans and Policy Staff

Weekly Activity Report #30

1. Training

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Mr. [] is expected to have the dry-run or preview schedule ironed out by close of business 30 July 1959 and will submit a progress report at that time. The [] visit, the first phase of the preview, will take place on Friday, 31 July 1959. Arrangements have been made for reimbursement for mileage by users of private cars and pooled vehicles will leave from the R&S area at about 0830 to [] 25X1. The remainder of the previews will be held in morning sessions in Room 118, [] during the week of 3 August. Mr. [] 25X1 25X1 experienced many difficulties and frustrations in lining up speakers and "reviewers" for the course. The major point of contention has been the subject of [] requirements; however, a compromise solution on this has been reached and with the support of Mr. [] 25X1 [] officer, and of [], there should be a minimum of embarrassing contention before the students, come the October course. Mr. [] will cut short his leave on Friday to monitor the dry run for PPS.

2. Contract Employment of JOT Wives

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After receiving clearance to do so from Mr. [] (pursuant to instructions from DDTR) Mr. [] discussed with Mr. Vernon [] SEA-DD/S, Mr. [] proposals concerning the contract employment of JOT wives for the primary purpose of orientation and training for overseas living and service and the secondary purpose of augmenting the (JOT) family income during the headquarters/ [] area training phases of the JOT's early career. It was mutually agreed that the proposal had merit, should apply also to certain other personnel than JOT's, that a distinction should be made between training and productive work phases (for purposes of ceiling, etc.), and that the program should be kept small. PPS is to go ahead and work out the details and is assured of Mr. [] support in furthering this proposal.

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25 YEAR RE-REVIEW

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4. War Planning

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PPS, assisted by Mr. [] OS, has forwarded OTR comments on a list of (War Planning) Definitions to PPC.

5. Personnel Problems Involved in the Use of Automatic Data Processing Systems

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On 28 July [] met with Gordon Stewart, []

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[] and others to coordinate a reply to the Bureau of the Budget on a management study of personnel problems involved in the use of automatic data processing systems. The Budget Bureau had employed a private consulting firm to look at the over-all personnel selection and training problems involved in the Government's large scale use of ADP. One of the key recommendations made in the study involves the use of "cadets" to help establish new ADP systems. A "cadet" is a bright young person with a lot of imagination and ingenuity who can help "program" a new system and then when the job is completed move on to some other activity. The use of "cadets" is advisable because large numbers of such bright, imaginative persons are needed when a new system is installed, but only a relatively few are needed to maintain a going installation. This recommendation precipitated an immediate interest in the possible use of JOT's to help program the new computers going into RI and Comptroller's shop. [] likewise expressed interest on behalf of DD/I which now has a small computer in the Photographic Intelligence Center and is expanding its automated processes in OCR. While no figures were quoted, it is likely that three to six JOT's could profitably be used in these activities for periods of six months or so. The need for them would arise sometime after next spring.

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6. Tour of the Vanguard Site

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On Friday, 24 July, [] (along with [] and a number of DD/S people) toured the Vanguard site down town. This is an IBM test center that has two computer systems, both of which are used to

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test "programs" for new customers and one of which also tracks the space satellites for NASA. During the course of the tour, Bill chatted with one of the IBM representatives and learned that the Armed Forces constitute an important recruitment source for IBM's technicians and salesmen. The military services are pressing large numbers of bright young inductees, especially those with college degrees, into the automation business, giving them intensive training and on-the-job experience. On discharge from military service, they are tailor-made for recruitment into the automation field. This tip might help our search for a few JOT candidates with ADP experience.

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